

Collits Inn Wedding Details + FAQ'S

We understand that with a wedding, comes many questions! We're here for you.

Over time, we feel that we've had it all asked, and after all, no question is a silly question! Though, if you can't see the answer to a pondering thought, please get in touch! We're always happy to help anyway we can, so you can enjoy the planning of your upcoming wedding!

The details

The day before

Everything will be set before you arrive the day before your wedding, ready for you to get into and start decorating! We will certainly be there to help you if you need, though this is a great day to fluff around with your tribe, adding all those final touches!

The day of

After you enjoy your included breakfast in the Inn, cooked by Chris, you can then head back to your room and begin getting ready for your big day! With hair + makeup coming to you, why not have a champagne breakfast and truly enjoy every aspect of your day, stress free!

The day after + cleaning

No need to pack up your decorations until the next day! We will gather most of what is left on the tables and place up the back for you in the morning. We just ask that any decorations that have been used of ours, have any blu-tack/sticky tape removed and placed up on the back bench ready to be packed away. Please note- if any blackboards have been written on with chalk board paint and will have to be re sprayed/painted, you will be invoiced, as well as if any other damages were made to the venue's decorations. All rubbish from the rooms, such as coat hangers, dress tags, shoe/flower boxes, bottles etc are to be taken to the bins. Please ask if you need a garbage bag to collect.

Noise + curfew

We are licensed to midnight, so this is when all music should be off and guests that are not staying in the Inn should be off the property. 11.30pm is when the last bus, or transport should be there taking the last of the guests home. Please note council will fine us if these rules are not strictly adhered to and this will be forwarded onto you if not followed.

Maximum and minimum numbers

Our barn can fit a maximum of 100 guests, with a bridal table no bigger than 12, and using the maximum numbers over our large pine tables with configurations being- 5 x tables that max 12 and 2 x tables that fit max 14. If you wish to fit up to 100 guests in the barn without the additional use of an adjoining marquee, you will not have space for a band/live music, juke box or photo booth in the barn. We could then move a table out for dance space, or if the weather is fine, there is a paved area (4x4m) just outside the barn doors for an outside dance area. For more than 100 guests, or 100 plus live music etc a marquee will need to be hired www.bluemountainsspecialereventhire.com.au have put all marquees up at Collits Inn to date! The free standing marquees butt right up against the barn once the barn doors are removed, making for a continued space rather than two separate rooms. The maximum being 150 guests with the minimum between 30-40 guests.

Table measurements and configurations

Large pine tables:

2 x tables that fit max 14 guests. Average length and width- width 126cm length 272cm Average

5x tables that fit max 12 guests. Average length and width- width 100cm length 260cm Average

If you have more than 88 guests, we make up the numbers over other wooden tables, fitting max 10 guests. Average length and width of these additional tables can be given on request.

For the Bridal table, we use two different wooden tables again, which we join together depending on how many were on this table. We would use both tables joined together for more than 10.

The measurements for one of these tables are;

Bridal- 81cm width 215cm length

So if you were needing to use both, simple add dimensions together

A table layout/diagram can be sent on request.

Ceremony arbour measurements

Width 2.15m length 2.26m. The corner brackets/cross section is 56cm.

Collits Inn FAQ'S

What is included?

Our inclusive package consists of;

- + Food- Canape's + three course menu. Entrée's and Mains are served as share platters to your table, with the desserts being presented as a dessert buffet.
- + Drinks- 6 hour total package. 1 hour of beer & champagne served with canape's in the garden after your ceremony, followed by 5 hours in the barn. (Reception.)
- + Your ceremony on site, which we will set up for you, wooden bench seats for seating for a number of guests, as well as signing table & chairs.
- + On site accommodation the night before and the night of with breakfast included. We can sleep up to 12 guests.
- + A large array of decorations for your ceremony, table centerpieces and around the grounds, along with lace table runners + lace for the bridal table with a drop over the front.
- + All wait and bar staff

Is the venue exclusive to us? When can we arrive & have to check out?

Collits Inn is exclusively yours from midday the day before until midday the day after your wedding. Earlier arrival can be arranged.

Is the venue wheelchair accessible?

Yes. There is a path way that leads from the car park, all the way to the Inn and to the barn. The pathway also leads to the bathrooms, where there is a disabled toilet. It may be tricky for wheelchairs to cross the gravel to the grass/garden area where your ceremony will be held, so a little help to make sure they are safe getting to and from the ceremony is advised.

How many cars can park?

We have more than enough room for all cars to park. There is the grass area to the left as you drive in that can be used, as well as a whole other area behind the barn. There will be staff around as guests arrive, though if there is someone you can delegate to direct traffic, this would be great! You may even have some fun signage to help?

Is there room for the bus to drive in?

In the past, large buses have had trouble driving in and turning around. It is doable, though if your driver doesn't feel comfortable, your guests can be dropped off out the front. It is then a 3 minute walk up the driveway. Smaller buses won't have a problem driving in, dropping off, then turning around behind the barn.

Can we drive our wedding car in and park it on the grass near the ceremony?

Yes, this is fine! There is a gap between the hedges as you're driving in where the ground is nice and flat to drive on.

Can we drop stuff off in the lead up to the wedding?

Yes, this shouldn't be a problem! Just get in touch with us prior to arrange a day & time so we can be sure there is someone there to meet you, and that we don't have another wedding or function on.

Can we throw confetti?

We have many animals on our property that call Collits home, so we have a strict no confetti policy. Why not throw some flower petals or eco-confetti? www.bluemountainsecoconfetti.bigcartel.com is a pretty awesome idea, I say!

Can we have sparklers?

Yes, this isn't a problem. Like everything, as long as there is a bin provided after they go out and not just thrown on the grass.

Can we have candles?

We have lanterns hanging in the trees, which we will have lit, as well as tea lights throughout the barn. Candles on the tables is absolutely fine! However we just ask that there is something underneath the candle to catch the wax from dripping on the tables and lace. If damage is caused to either, this will incur in a fee.

Can we bring in outside vendors?

Yes! Absolutely! We're all for adding to your vision! Just keep us up to date with who is coming and going, and if we need any T&C's sent to us or vicer verser. Please arrange a time if vendors wish to come check out the venue prior to your day.

Where can people smoke?

We have allocated smoking buckets around the outside gardens. An announcement from the MC on the night that cigarette butts are to be put in the buckets, is always appreciated. There is no smoking in the barn or Inn.

Can we light the fire pit & fire place in the barn?

The fires' will of course be lit by one of our staff members! We like you to please leave this job up to us. Unless in the event of a complete fire ban, they will certainly be going!

Do we need to BYO fire wood?

No need, we will have you covered!

Can we go foraging for flowers/greenery on the property?

Usually, this is fine by us. Though please check with us first, so we can be sure you're not about to cut down something you shouldn't! Please do not go on to neighboring properties to cut down branches etc.

Can I bring my pet along?

Yes, absolutely! We are certainly pet friendly. We have two paddocks, so if you wish to leave your horse(s) there with you overnight, this is not a problem. Just let us know prior!

Will we need to bring our own PA system?

We have a PA system set up for you in the barn, with a microphone (on a cord), + two large speakers. We don't however have a speaker outside for during canapes. If you wish to bring one along, we certainly have power access you can plug in to. Your celebrant should have a PA system they will bring along for ceremony music/microphone.

Do you have Wi-Fi available for my playlist?

We do have Wi-Fi, though please DO NOT rely on this or reception to play your music. It can still cut in and out. We recommend downloading your music prior to your day.

Can we move things around?

There are certain pieces in the barn that are fixed in place, such as the piano, the hanging ladder, the back wall centerpiece, the two large blackboards, the festoon lighting and the hanging mason jar chandeliers. Any other decorations, can be arranged to be packed away for your day if you would like.

The outside furniture is all fixed in place.

If we don't use all the accommodation, can it be booked by other guests?

We leave the accommodation allocating up to you. When we receive enquiries for accommodation, we simply encourage them to contact the couple first. As the venue is exclusive, the Inn won't be open to the public at all during your hours here.

Can my friends/family camp?

We don't allow camping due to our insurance coverage. There are a couple of camp grounds just down the road! Why don't they then come join you for breakfast the next day?

Can we get a discount if we don't use the accommodation or have our ceremony on site?

As both accommodation and ceremony are an inclusion, we don't deduct costs if you're not using these services.

Do you offer discounts?

Yes! We offer a winter discount of \$2000 during the months of June, July and August. Mid-week discounts are also available if your wedding is held on a Tuesday or Wednesday. (\$1,000). As the venue is exclusively yours for two and a half days, usually- Friday, Saturday and Sunday until around lunch time, for us to be able to hold another Wedding on either side, it would need to be a Tuesday or Wednesday Wedding.

Can you cater for any dietary requirement?

Absolutely! As long as we have notice, any requirement is doable.

Can I bring a cake? Do you charge a cackage fee?

Most definitely bring along a cake! We have many recommendations in our info kit. No, we don't charge a cackage fee. After your cutting of the cake, we will take it away, where the chef will cut up as little or as much as you'd like, serving it on platters with your selected desserts.

Can we arrange to have a BBQ, dinner in the Inn the night before or a big breakfast the morning after?

Yes! These extra food options are certainly available.

Can we BYO or bring in outside catering?

We are a licensed venue, so do not allow outside catering or BYO. We pride ourselves on the quality of food we present, with the style, presentation and structure of our food service, all a part of the Collits Inn wedding experience.

Can we bring our own spirits to have on the tables?

As we are licensed, we will need to supply all alcohol. Spirits are not included in your drinks package, though are certainly available. We have most of the basic spirits stocked, though if there is something in particular you would like, let us know, and we will get it in from our suppliers. In accordance with RSA legislation we can't allow spirit bottles to be left on tables. Our RSA staff will serve all alcohol.

Will you run out of alcohol?

No, we won't run out. We do a stock take after every wedding to get a true figure on alcohol consumed on a per head basis. This figure is then cross checked with figures from previous weddings over the last 4 years. From this we are able to get an average per head consumption figure. We then order over this figure to ensure we do not run out.

Can I have a cocktail style wedding?

We don't do a cocktail style as such. We find with our casual way of service, canapés in the garden, followed by platters to the table for your second and third course, followed by a dessert buffet, suits the relaxed style for even the couples looking for that "cocktail style" of reception. It is far from a typical sit down style of Wedding.

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What are the wet weather options?

Of course we will be crossing all fingers and toes it doesn't rain, though if you're one of the lucky ones, wet weather options would be:

- + You could get married under the veranda at either the front of the Inn or on the Stables, with your guests needing umbrellas, or setting up a small marquee for them to stand under.
- + Marry in the barn- only thing here is that everyone will be in the barn from the get go, but if it is raining, I'm sure that won't matter- just as long as you're not getting wet.
- + Set up a marquee on the property (same ceremony position) and all stand under that.

www.bluemountainsspecialeventhire.com.au

Does it rain in the barn?

Surprisingly no! The way the barn is built, it seems to just run off the roof. In torrential rain, we have felt a light mist come through the pitch, though that is all.

Can you recommend ceremony start times?

Absolutely! We're here to help! Get in touch for an example run down for ceremony start time + your day schedule.

As always, please get in touch anytime if we can help answer any further questions at all!

We pride ourselves in making your day as carefree as possible, with everything in the one place!

Big thanks,

Collits Inn Team